

# Trident Seafoods COVID-19 Facility Plan

ST PAUL ALASKA

NOVEMBER 2020



**Purpose of this plan** is to provide insight to Trident's comprehensive approach to COVID-19 prevention. We are committed to the safety of our employees, fishermen, stakeholders, and the communities in which we operate.

### **Safety Protocols and Training**

**Covid-19 prevention training will be provided to all employees and will include:**

- Stay Put – Know local ordinance and restriction policies
- Stay Clean – Follow sanitation procedures detailed by the Quality Management team
- Stay Safe – Practice social distancing, hand washing, and other preventative skills
- Stay Healthy – Perform daily temperature checks and health assessments

### **Travel Policy**

**All employees will comply with Alaska travel mandates and Trident specific policies.**

- All employees will complete pre-travel screening via Health Questionnaire
- Face masks will be worn during travel
- On arrival to Alaska all employees will quarantine for 14 days in Anchorage
- Chartered/sanitized transportation, for direct plant-to-plant travel, will be provided for key personnel
- Non-essential travel is prohibited

### **Security Policy**

**Access to all locations will be permanently closed and guarded.**

- Location boundaries will be clearly marked
- Housing and galley will be restricted to employees only
- There will be increased monitoring of the dock and around the plant to secure boundaries
- Deliveries will be monitored and directed to specific delivery locations

**Employee Policy:**

- Employees will be restricted to plant property
- The Plant Manager will authorize a limited set of trained personnel to leave for supporting services outlined below
- Violation of this policy will result in employment termination
- All terminated employees will be **immediately sequestered** and **directly** returned to Anchorage

**Offsite Employee Policy:**

- Offsite employees will follow CDC guidelines and local mandates
- Onsite daily wellness and exposure questionnaire to be initialed
- Follow temperature check protocol and wellness checks
- If symptomatic or COVID-19 confirmed, self-isolate at home following Trident policy

**Fishermen must contact the plant prior to arrival.**

- All paperwork and permit cards will be delivered directly to a designated area
- Dock and Plant access is limited to employees, all others must stay on the vessel
- Gear movement, storage, and deliveries must be pre-arranged with plant personnel
  - Items will always be attended

**Essential contractors must check in daily with security and agree to:**

- Be screened each day before entering plant property
- Always wear required PPE
  - Contractors are required to bring their own mask, face shield and gloves

## **Site Management Policy**

**Environmental changes and sanitization protocols, per CDC and Trident, have been made to ensure proper person-to-person management.**

**Designated van drivers will support:**

- Collection and delivery of freight and mail
- Employee airport transportation, additional stops will not be supported
- All vans are equipped with a safety divider

## **Symptoms and Illness Policy**

**Daily employee health checks and temperature scans will be performed.**

- Any employee presenting with a temperature higher than 100° will be further evaluated for COVID-19 by local medical clinic
- If required, transportation to Anchorage/Seattle for higher level of care will be provided
- If COVID-19 is confirmed, employee will be placed in isolation, and asked to identify recent contacts

**14-day Quarantine will be required for all asymptomatic incoming employees, not previously quarantined in Alaska.**

- Isolation housing has been established for incoming employees
- Bunkhouse managers will be identified for each location and group to ensure strict adherence to all policies
- If shared bathrooms are required, separate shower schedules and protocols will be followed
- Daily sanitization protocols will be posted and followed per CDC guidelines
- Meals will be prepared and delivered three times a day using disposable service

**14-day Isolation for symptomatic employees, not diagnosed with COVID-19 will be provided with:**

- Separate bed and bath accommodations
- Policy's enforcing six feet of separation
- Meals will be prepared and delivered three times a day using disposable service
- Laundry will be collected in color coded bags and managed separately by Housekeeping
- Any meals, clean laundry or packages delivered will be placed on a dedicated table outside each room
- Garbage will be collected in color-coded bags and handled separately
- A negative COVID-19 test must be obtained before returning to work, subject to availability

**Isolation for confirmed COVID-19 positive will be housed in a facility with:**

- Facilities have separate bed and bath accommodations
- Policy's enforcing six feet of separation
- Meals will be prepared and delivered three times a day using disposable service
- Laundry will be collected in color coded bags and managed separately by Housekeeping
- Any meals, clean laundry or packages delivered will be placed on a dedicated table outside each room
- Garbage will be collected in color-coded bags and handled separately
- A negative COVID-19 test must be obtained before returning to work, subject to availability
- Return transportation to Seattle will be provided as soon as possible

**In the event of death first notification will be to 911.**

- The remains will be collected by the local police chief or the clinic
- If an autopsy is required, the State Police will be contacted
- Trident protocols will be followed in the event of any death

**Fishermen that become ill or have injuries will follow the listed protocol:**

- Serious injury – referred to the local clinic
- Minor injury or illness – individual will be sent to the local clinic
- Designated dock personnel, in full PPE gear, will be available to support

## **St. Paul Location Services**

### **Fleet Services**

#### **Onboard Quarantine Support**

- Plant will provide support to vessels during their 14-day quarantine following all listed protocols

### **Part and grocery orders**

- Deliveries of parts, groceries and items for delivery to vessels at dock will have designated drop off zone

### **Transportation**

- Vessel crew need to make personal transportation arrangements including airport and personal services within St. Paul

# **Trident Seafoods**

## **St. Paul Vessel Operations Guide 2020-21**

Trident St. Paul is committed to safe and optimal operations for the 2020-21 crab season despite the significant challenges we are faced with. Our top priority is the health and safety of the communities in which we operate, our employees and our fishermen.

Please post these policies for all crewmen to review prior to arrival.

**The following procedures are currently in effect:**

### **Communication**

- All communications must be conducted via phone, email, or radio

### **Dock Access**

**Master and crew must remain on vessel while docked.**

- Social distancing to be practiced with dock personnel
- Dock time must be scheduled in advance with Dock Foremen
- Vessels may tie to Trident dock to obtain freight and nets
- Supplies and gear will be lowered to vessel by dock crane

**Vendors, mechanics, or local resources will not be permitted to board vessel from Trident docks.**

- Plant or fleet manager approval arranged in advance, required for any exceptions

### **Parts, Groceries, Freight**

- Parts and groceries for pickup to be ordered via phone, text or email
- Orders delivered by outside parties must be left at designated drop areas
- All orders will be delivered via dock personnel
- Contact designated dock foreman for freight drop off
  - Personnel will retrieve items in drop area
  - Do not leave items unattended - Trident is not responsible for loss or theft

### **Office Procedures**

**Prior to commencing fishing contact the office to ensure complete account setup and knowledge of procedures.**

### **Fish Tickets**

- Captain/Permit holder must prepare necessary information for preliminary fish ticket creation
  - Form available at dock
- Permit cards, paperwork will be transferred at dock to designated personnel for office submission and completion of fish tickets
- Final tickets will be returned to vessel for signature
- All current regulations still apply
  - Valid permit card required or offload will not proceed
  - All fish tickets must be signed and submitted to ADFG

### **Settlement Payment, Draws, Administrative Requests**

- Settlement timing and requests will be handled as previously, with exception all contact will be via phone, text or email.
- Payment distribution via mail, ACH (no fee) or wire (fee applies, Captain/Owner/Permit holder only)



## Transportation

- Vessel crew need to make personal transportation arrangements to/from the airport
- Shuttle service for errands in town is not available

Cooperation and vigilance from you and your crew is imperative for a successful season.

All Trident fishermen should stay informed and adhere to the latest local and statewide health mandates.

**State of Alaska Health Mandate 017 Appendix 01, Protective Plan for Independent Commercial Fishing Vessels** or a company plan must be implemented and followed on your vessel. Copy available at <https://covid19.alaska.gov/> under Health Mandates.

A signed copy of the **Independent Fishing Vessels Acknowledgement Form** (attached) should be submitted to [tridentkodiakoffice@tridentseafoods.com](mailto:tridentkodiakoffice@tridentseafoods.com) prior to the season commencing for inclusion on coverage list. Otherwise forms will need completion on the fishing grounds at tenders.

<http://dhss.alaska.gov/Pages/default.aspx>  
<https://ready.alaska.gov/>  
<https://covid19.alaska.gov/>

Alaska Dept. of Health and Human Services  
Alaska Div. of Homeland Security & Emergency Management  
State of Alaska Health Mandates & Updated Information

## Contact Information

### Plant Contacts:

	Tag Phone #	VHF 73
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### Dock Foremen

**Thank you for choosing to fish for us.**

