

## 1. Contact Information and Location

Company: Polarconsult Alaska, Inc. 1503 West 33<sup>rd</sup> Ave, Suite 310  
Anchorage Ak 99503

Contact: Michael Dahl, PE, President ph: (907) 258-2420  
Email: mike@polarconsult.net

Essential Traveler: Gary Paulus, CE

Work Location: Saint Paul Island, Alaska

Project: Harbor Water Main Utility Extension to Boat Repair Facility

Purpose: Utility field staking, Engineering Inspection, Installation As-built.

Travel: Charter Air Carrier TBD (Anchorage – Saint Paul)

Layover Housing: None Anticipated, TBD if required

Ref: City of Saint Paul Emergency Ordinance 20-95, State of Alaska Emergency Travel Order 010 and 012.

## 2. Worker Screening

- a. Personnel will notify management if they exhibit any symptoms including fever, shortness of breath, cough, chills, sore throat, muscle pain, headache, or any new loss of smell or taste.
- b. A “City of Saint Paul Alaska COVID-19 Travel Form #8” will be completed by each person expected to travel. Form will be submitted to the City of Saint Paul for approval.
- c. Personnel will initial and sign Travel Form identifying Community screening and quarantine requirements, and agreement to follow Community safety laws.
- d. Personnel will obtain a COVID-19 test and obtain negative test results within 24-48 hours of proposed travel.

## 3. Travel

- g. Personnel shall maintain social distancing 6-foot guidelines, and as much as practical on airplanes and vehicles during transit.
- h. Personnel shall wear a mask when in enclosed spaces including buildings, planes, and vehicles, or other times when social distancing 6-foot guidelines cannot be met.
- i. Personnel shall maintain standard personal hygiene and wash hands frequently.

#### 4. Self-Quarantine

- j. Personnel will be housed in community provided housing that meets self-quarantine requirements and is fully stocked to allow for cooking and sleeping on-site.
- k. Personnel shall maintain standard personal hygiene, wash hands frequently, and endeavor to practice respiratory etiquette including covering coughs and sneezes.
- l. Personnel will not enter private homes, or public/private facilities during their 14-day quarantine period, and adhere to the Community Covid-19 travel form #8 requirements.
- m. Personnel will self assess on a continuous basis, and notify Polarconsult management, and the Saint Paul Clinic if any symptoms are exhibited. See Section 6.
- n. Groceries, if required, during 14-day quarantine period shall be ordered from the Aleut Community of Saint Paul Store by phone at (907)546-2209 for delivery to provided housing.
- o. Gas, if required, for community supplied vehicle will be obtained by calling Saint Paul Gas Station to arrange for a scheduled time to have the vehicle filled by staff with personnel remaining in the vehicle.

#### 5. Workplace Protective Measures

- p. Personnel will limit their travel on Island during their 14-day quarantine period to: Travel between provided housing, during working hours, in community provided vehicle to: Harbor Water Main Extension project site, and relevant survey monument locations required for use.
- q. Provided vehicle for work travel shall be wiped down each morning prior to use with clean warm soapy rag prior to use, including any interior or exterior surfaces that are normally touched.
- r. Personnel shall maintain social distancing 6-foot guidelines. Personnel shall wear a face mask when social distancing 6-foot guidelines cannot be met at the work site. Interaction with other workers shall be limited as much as possible during 14-day quarantine period.
- s. Reusable face masks shall be washed in hot water after each day's use, disposable masks shall be disposed of in accordance with local requirements.
- t. Work tools and Equipment shall be cleaned after each day's use.

#### 6. Procedures for Personnel who Become Ill

- u. If personnel determine they have one or more symptoms, they shall stay at/return to provided quarantine housing, and notify Polarconsult Management at (907) 250-3683, and the Saint Paul Health Clinic at (907) 729-5035.
- v. Treatment shall be in accordance with the on-call Saint Paul Health Clinic health professional.
- w. Polarconsult Management will immediately notify the City Manager at (907) 546-3113, and Saint Paul Unified Command at [snpcovid19@stpaulak.com](mailto:snpcovid19@stpaulak.com) of Essential Traveler worker availability, and any changes required to the work plan.

- x. Personnel shall be moved to an appropriate treatment location, if necessary, as determined by the on-call health professional at the Saint Paul Heath Clinic.
- y. Personnel shall be medevac'd, if required by on-call health professional to Anchorage for treatment.

## 7. Continued Maintenance / Operation of Critical Infrastructure

- z. Survey reference stakes have been installed along alignment to allow for location of design water line horizontal and vertical locations.
- aa. Personnel will continue to provide training to local workforce in the use of survey level and measuring tools to allow for continued construction off standard survey reference stakes.
- bb. If personnel are medevac'd, replacement of required on-site personnel will be assessed and other options proposed as required.

Plan dated July 23, 2020 submitted to [akcovidplans@ak-prepared.com](mailto:akcovidplans@ak-prepared.com). Email

Date: July 27, 2020

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**From:** AKCOVIDPLANS  
**Sent:** Thursday, July 23, 2020 3:39 PM  
**To:** mike@polarconsult.net  
**Subject:** Re: Polarconsult - Harbor Watermain

The State of Alaska has received your Community/Workforce Protective Plan in response to the Governor's Health Mandates. We will review your plan and contact you if we have any further questions or recommendations on the protective measures you are enacting. Until such time as you receive additional guidance from the State of Alaska, either through a direct message from our staff or a follow-on Health Mandate or Alert, please execute your plan as you have submitted it. Your employees may begin their travel into and around the State, provided they are adhering to the measures outlined in your plan and the posted State Health Mandates and Alerts.

If your company requests that we withhold any information contained in your Protective Plan from public release because the information is protected under AS 40.25.120(a), you must submit such a request via email to [criticalinfrastructurebranch@alaska.gov](mailto:criticalinfrastructurebranch@alaska.gov), following the guidance at: <https://covid19.alaska.gov/unified-command/protective-plans/>