**PURPOSE**
The purpose of this plan is to ensure the safety of FAA employees, and the health and well-being of Saint Paul community members, and the continued operation of essential infrastructure and services on Saint Paul Island.

**SCOPE**
This plan applies to all FAA personnel who travel to St. Paul for purposes of maintaining the integrity and operation of the National Airspace System (NAS). The FAA considers the following personnel essential:
- Thomas Barbin
- Fred Pasho
- Franklin Peter
- Timothy Lilly
- As otherwise determined necessary by the FAA to maintain the NAS

**EFFECTIVE DATE**
August 13, 2020

**CONTACT INFORMATION**
Point of Contact
Fred Sam
Sector Manager, King Salmon SSC
301 E. 56th Ave
Anchorage, AK 99518
(907)250-3108
fred.sam@faa.gov

**LOCATION**
This plan applies to all FAA personnel on Saint Paul Island and to FAA personnel that are assigned to travel for work or to fulfill critical personal needs on St. Paul Island.

**SCREENING OF PERSONNEL**
Personnel will notify City administration if they exhibit any symptoms including fever, shortness of breath, cough, chills, sore throat, muscle pain, headache, or any new loss of smell or taste.
Personnel will self assess on a continuous basis, and notify FAA administration and the Saint Paul Health Center by phone if any symptoms are exhibited.
FAA personnel may voluntarily participate in testing programs but are not required to participate or provide proof of test results as a condition of presenting for service as a federal employee serving critical infrastructure on Saint Paul Island

**ON ISLAND TRAVEL PLANS AND PROCEDURES**
Personnel shall maintain physical distancing of 6’ or more with non-household members at all times, except in an emergency situation.
Personnel shall maintain standard personal hygiene and wash hands frequently.
**OFF ISLAND TRAVEL PLANS AND PROCEDURES**

FAA personnel shall follow all agency and CDC guidelines and requirements before traveling to Saint Paul Island.

The FAA will notify the City of Saint Paul in advance of personnel traveling to the island and indicate expected days of arrival and departure.

**SELF-QUARANTINE**

Upon travel from off island, personnel will remain in FAA quarters that meets self-quarantine requirements and is fully stocked to allow for cooking and sleeping on-site except when going to, from or at work performing official government duties.

Personnel shall maintain standard personal hygiene, wash hands frequently, and endeavor to practice respiratory etiquette including covering coughs and sneezes.

Personnel will not enter private homes, or public/private facilities during their presence on Saint Paul Island for the purpose of performing official duties.

Groceries, if required, during 14-day quarantine period shall be ordered from the Aleut Community of Saint Paul Store by phone at 907-546-2209 for delivery to provided housing.

Gas, if required, for community supplied vehicle will be obtained by calling Saint Paul Gas Station to arrange for a scheduled time to have the vehicle filled by staff with personnel remaining in the vehicle.

Upon arrival on Saint Paul Island, FAA personnel shall not use or enter indoor public areas or facilities at the airport but shall avoid community members and egress the airport directly to government owned vehicles maintaining social distancing and other health protocols.

FAA personnel shall follow community procedures for disposal of garbage and other refuse as provided for FAA quarters.

**PROTECTING THE PUBLIC**

Personnel authorized to work shall travel to and from worksites in the most direct manner feasible unless work needs dictate such as to fuel government owned vehicles.

Personnel shall remain in government quarters unless performing duties in their capacity of FAA employees, or traveling to and from FAA worksites. FAA personnel shall follow the Workplace Protective Measures below.

Personnel will not interact with the public and not go inside public spaces (i.e. Store, Post Office, City Hall, School, Gas Station).

Personnel shall contact the store to obtain food and essential supplies. Groceries, if required, during FAA employee presence on Saint Paul Island shall be ordered from the Aleut Community of Saint Paul Store by phone at 907-546-2209 for delivery.

FAA personnel shall maintain social distancing, masking protocols and other mitigation measures while in and around FAA quarters to avoid contact and contagion risks with other residents of the housing facility.

**WORKPLACE PROTECTIVE MEASURES**

FAA employees shall follow agency protocols and CDC guidelines while performing work functions, and while traveling to and from worksites.

FAA personnel shall follow community procedures for disposal of garbage and other refuse.

**PROCEDURES FOR PERSONNEL WHO BECOME ILL**

If personnel determine they have one or more symptoms of COVID-19, they shall stay, or return to provided FAA housing, and notify FAA administration and the Saint Paul Health Center.

Any necessary examination or treatment shall be in accordance with the on-call Saint Paul
Health Clinic health professional and accomplished in accord with any requirements or protocols for contact with health care providers.

Personnel shall be moved to an appropriate treatment location, if necessary, as determined by the on-call health professional at the Saint Paul Heath Center.

Personnel shall be transported off-island by the FAA in the event either symptomology or testing reflects the likelihood of infection unless medical protocols determine immediate medical attention by the Saint Paul Health Clinic is necessary.

If an employee tests positive or medical personnel of the Saint Paul Health Clinic determines a threat of contagion, the Saint Paul Island Unified Command will be notified, to enact City protocols for community safety.

An Employee will stay isolated until such time as evacuated from Saint Paul or as determined by the Saint Paul Health Clinic. The FAA will notify the Saint Paul Unified Command and provide information unless otherwise limited by federal law or collective bargaining agreements.

| NOTIFICATION PROTOCOL FOR ILL WORKERS | FAA management shall promptly notify the City Administration, who will in turn notify healthcare professionals, State authorities and Saint Paul Island Unified Command and provide information unless otherwise limited by federal law or collective bargaining agreements. |
| SUBMITAL TO | Phillip Savaldi, City Manager, Saint Paul |
| APPROVAL    | Fred Sam, Manager, King Salmon SSC |
| DATE        | August 13, 2020 |